

Podcasting with Myna

Getting Started with Myna.....	2
The Myna Interface.....	2
Record a Narration.....	3
Add Loops, Sound Effects, and Background Tracks.....	3
Saving and Exporting Your Project.....	4

Myna is an audio editing tool available for free through Aviary (www.aviary.com). This tutorial will describe how to setup and record a basic podcast using Myna's built-in recording functions and sound library.

Getting Started with Myna



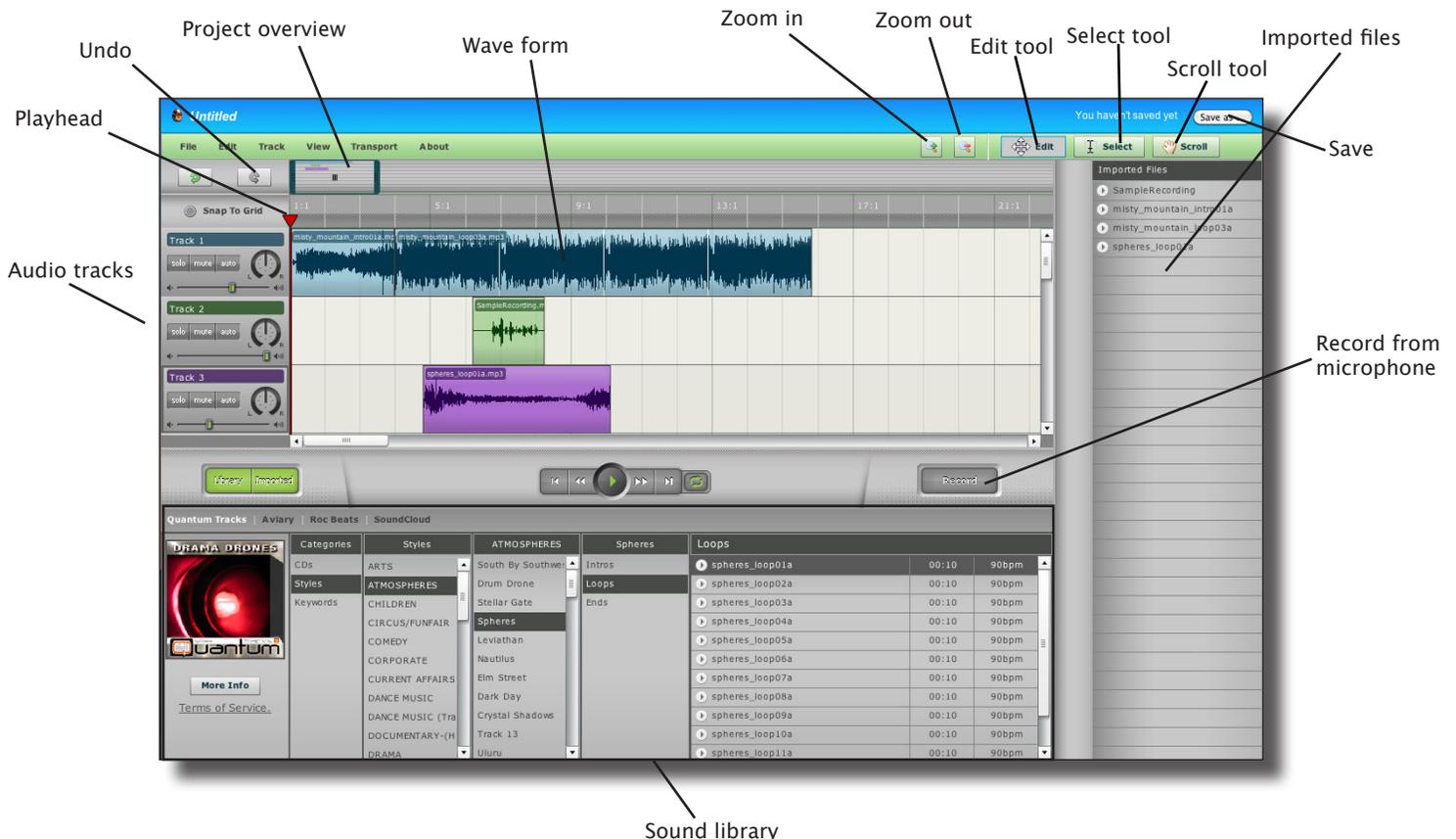
Myna is a web-based audio production tool offered through Aviary's suite of web applications and is free to use (you will have to set up an Aviary account, or connect through an existing account with one of the accepted web services, such as Google, Yahoo, Facebook, etc. to use Myna). In addition to housing many built-in sound effects and loops, Myna allows you to record directly from your computer and import audio files. To get started with Myna, you must first create an Aviary account. (**Important note: Myna projects must be 6 minutes or less. Any audio after the 6-minute will not be included in your project file.**)

To create an Aviary account:

1. **Open a web browser** and go to <http://www.aviary.com>.
2. Click on the *Sign up!* button in the top-right corner of the page. The registration page will load.
3. If you have an existing account with any of the web services listed (Twitter, Facebook, Google, etc.), click on the service you would like to link to your Aviary account. Otherwise, in the *Create your free account* box, enter a username, email address, and password for your Aviary account (you will receive an email asking you to verify your Aviary account - a link for this will be provided in the email), and then click the *Create Your Account* button. You will be redirected to your Aviary dashboard.

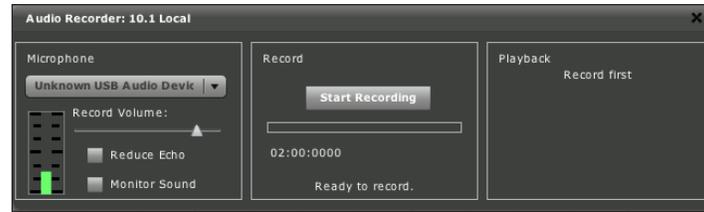
The Myna Interface

From the dashboard, click on the link labeled *Audio Editor (Myna)* on the right side of the screen. The Myna interface will load. There are three main components to the Myna interface: the editing pane, the sound library, and the imported files pane (this will only appear after you have imported audio into the editing pane).



Record a Narration

Myna is configured to automatically detect any audio input devices built-in to your computer, as well as any external microphones (connected to an audio input jack or USB port). You can record several takes in your Myna project, which you will have the option of importing to the editing pane. You can edit audio recordings just as you would any other audio in Myna.



To record a narration:

1. Click the *Record* button in the lower right corner of the Myna interface. The recording wizard will appear.
2. From the pulldown menu labeled *Microphone*, select the appropriate audio input configuration for your setup. If you are using a USB microphone, make sure the microphone is plugged into your computer. Myna should detect the microphone automatically. If you are using a microphone through an audio input jack on your computer, select *Built-in input* from the list. Otherwise, select *Built-in Microphone* to use your computer's internal mic.
3. **Test the input setting** by speaking clearly into the microphone. If the output bar displays any red near the top, adjust the recording volume until the output bar is only green and yellow.
4. Click the *Start Recording* button. Recording will begin automatically.
5. When you are finished recording, click the *Stop Recording* button. The track will playback automatically. If you would like to re-record your clip, click the *Start Recording* button and follow the process again.
6. When you are satisfied with the recording, click the *Import to project* button. You will be prompted to enter a name for the recording. Enter something brief, but descriptive, such as "TaleOfTwoCitiesCh1_take01".
7. Click the *Save* button. Myna will process your recording and add it to the *Imported files* pane.
8. To add your recording to the editing pane, just **click and drag** it to one of the available tracks in the editing pane. (*Note: To move your recording clip within the editing pane, just click and drag the clip to the desired spot in your project.*)

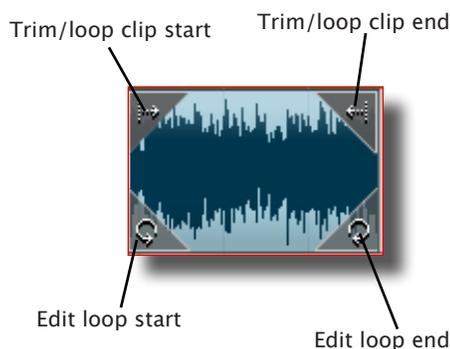


Tip:

Speak clearly and slowly into the microphone. If you stumble or hesitate during recording, take a moment to compose yourself, then continue where you left off. You can easily edit out any missteps later in the editing pane.

Add Loops, Sound Effects, and Background Tracks

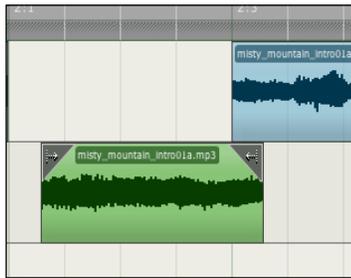
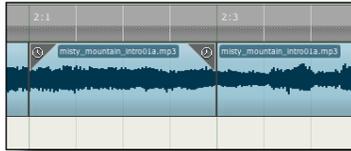
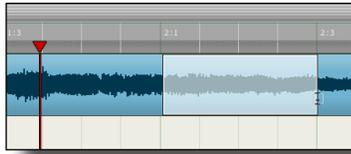
Loops, background tracks, and sound effects are located in the library at the bottom of the screen, under Myna's editing pane. You can search by library (e.g., Quantum Tracks, Aviary, Roc Beats, Sound Cloud, etc.), and sort the results by collection (*CDs*), theme (*Style*), or genre (*Keyword*).



1. To add one of these clips to your project, click and drag it onto one of the available tracks.
2. To have a clip loop, click on the lower right corner of the clip (on the circular arrow) and drag to the left or right.
3. To trim the end of your clip, click on the icon in the top right or left of the clip (*Note: trimming a clip is NON DESTRUCTIVE, meaning the trimmed areas are not deleted from the clip - just expand the clip to retrieve the trimmed audio*).
4. To speed up or slow down a clip, hold the *SHIFT* key and click on the top right icon. This will expand (slow down) or compress (speed up) the clip.

Editing and Splitting Clips

Once you have all of your clips arranged in the editing pane, you can cut, paste, trim, and split clips to achieve a number of different effects. Perhaps most useful for podcasting, splitting allows you to edit out unwanted pauses, stumbled-over words, or mistakes in your recording. The following steps will cover how to split a clip to precisely delete an unwanted moment from the recording.

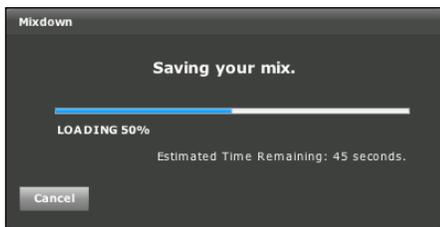


To split a clip:

1. Click the *Select* tool in the top right of the page. The mouse-pointer will change into a cursor.
2. On the clip you want to edit, click and drag the mouse to highlight the piece of the recording you want to delete. The selected area will turn transparent-white the the waveform still visible in the background.
3. Under the *Edit* menu, select *Split Clip at Selection*. The selected area from the text will now display two bold vertical lines, indicating the start- and end-points of the edited clip.
4. Click on the *Edit* button in the top right of the screen. The cursor will change back to the regular mouse pointer.
5. Click on the edited clip. You can now drag it onto a different track or delete it by pressing the Delete key.
6. To rearrange your clips, click on a clip and drag it to the desired location in the project.
7. Repeat these steps as many times as necessary until you have deleted all the unwanted moments from your recording.

Saving and Exporting Your Project

In order to share your project with others, you must first save your project and then create a Mixdown. This will process your project into a portable audio format (such as a .wav or .mp3). Myna will also provide you with several options for embedding your audio file onto a blog or web page.



1. When you are done editing, click to the *Save as* button in the top right of the page.
2. Enter a name for the project. A popup window will appear prompting you to *Mix-down*.
3. Click the *Mixdown* button. Myna will process your project.
4. When Myna is finished processing the project, the top of the page will load with an embedded mp3 player, a couple of download links, and several strings of code for embedding your project into a web page. Click the link labeled **mp3** next to *Download* in the top left of the screen. A popup window will appear asking if you are sure that you want to download the file.
5. Click the *Download!* button. A content browser window will open. Enter a name for your mp3 and save it to a location that you will remember.